

# New INDOT Consultant Evaluation Process



# Evaluation Process in Transition

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- Existing Process
- Future Process
- Transition



# Existing Evaluation Process

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- Design Plan Evaluations
  - Pre-Letting Plan Quality
  - Procedure Compliance
  - Schedule
- In-existence for 15+ years
- Records kept for 4 years
- Currently ~3,500 evaluation records



# Existing Evaluation Process

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- Evaluations generated per deliverable
- Elements rated 1 to 5 scale
  - 5 – Excellent
  - 4 – Good
  - 3 – Marginal
  - 2 – Poor
  - 1 - Unsatisfactory



# Where We're Headed

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- Major evaluation factors to be used in consultant selection
  - Quality
  - Schedule
  - Responsiveness
  - Budget
  - Constructability



# Future Evaluation Process

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- Major evaluation types
  - Project Management
  - Environmental
  - Road, Bridge, Traffic Design
  - Hydraulics
  - Geotechnical
  - R/W Engineering
  - Bid Documents
  - Construction



# Future Evaluation Process

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- Project Management Review
  - Quality –compliance w/scope
  - Schedule –compliance w/project schedule
  - Responsiveness
  - Budget –compliance w/project budget
  - Constructability



# Future Evaluation Process

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- Environmental
  - Quality –environmental document
  - Schedule –compliance w/delivery schedule
  - Responsiveness
- Road, Bridge, Traffic Design
  - Quality –plan quality
  - Responsiveness





# Future Evaluation Process

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- Hydraulics
  - Quality –design quality
  - Responsiveness
- Geotechnical
  - Quality –investigation/report quality
  - Schedule –compliance w/delivery schedule
  - Responsiveness



# Future Evaluation Process

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- Bid Documents
  - Quality
  - Schedule
  - Responsiveness
- Construction
  - Responsiveness
  - Constructability



# Future Evaluation Process

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- Scale

- +2 Exceeds expectations
- 0 At standard
- -1 Improvement required
- -3 Unsatisfactory



# Future Evaluation Process

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- Lead Consultants
  - Receive scores for project management responsibilities and deliverables
- Subconsultants
  - Subconsultants to receive quality scores for deliverable elements that they are totally responsible for (EOR)



# Future Evaluation Process

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- Data entry by evaluators thru Professional Services Contracting System (PSCS)
- Consultant access to data reports via PSCS



# Transition –How We're Going to get to Future

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- Convert existing data to new scale

- IF  $x > 4$ ,  $(x-4) * 2$ , else  $x-4$

- $5 = +2$  Exceeds expectations

- $4 = 0$  At standard

- $3 = -1$  Improvement required

- $1 = -3$  Unsatisfactory



# Transition –How We're Going to get to Future

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- Continue to apply existing quality, schedule & responsiveness data
- Begin parallel evaluation of plans via existing and new criteria
- Discontinue use of existing evaluation forms on 6/30
- Implement PSCS online evaluating 9/1